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HEADQUARTERS  
EUROPEAN THEATER OF OPERATIONS  
UNITED STATES ARMY  
Office of the Chief Surgeon  
APO 887

Ch Surg 400.12 x 444.2

27 June 1945

CIRCULAR LETTER NO. 57

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SECTION I. PROCUREMENT PROCEDURES IN LIBERATED COUNTRIES

1. Rescission. Circular Letter No. 16, Off Ch Surg, "Procurement Procedures on the Continent", 16 February 1945, is rescinded.

2. General.

a. This circular supplements the provisions of Part I, Field Procurement in Liberated Areas, of GPA Manual No. 1, 26 May 1945.

b. When required, additional supplementary instructions for Field Procurement in Occupied Areas will be issued.

c. Supplementation to field procurement procedures for the UK Base will be issued by the Surgeon, UK Base.

d. Medical unit purchasing and contracting officers are prohibited from procuring supplies and services from sources in liberated countries without full knowledge of the applicable procedures.

e. Copies of applicable procedures and required forms are available at base section and army GPA office or AG Publications sections.

3. Preparation of Forms.

a. A series of numbers for Demands (GPA ETO Form 101 series) and Requisitions (GPA ETO Forms 103 series) will be established by each purchasing and contracting officer. The number will consist of the numerical designation of the unit, followed by alphabetical letters indicating the type of unit and the number of the action. For example: 290GH-1, for first demand from 290th General Hospital; 342FH-10, for tenth demand from 342nd Field Hospital, etc.

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b. Descriptions of items will be complete and, wherever possible, standard nomenclature will be used.

c. Descriptions of items will be prepared in English and, where necessary, the translation of the item in the language of the country of procurement will follow in parenthesis.

d. Demand numbers must also appear on Receipts (GPA ETO Form 102 series), to facilitate checking for accounting purposes.

e. It will be noted that procurement procedures provide for procurement of other than medical items only in emergencies, or when the supply service responsible for the item or service required cannot fill requirements, either through normal supply channels or local procurement.

- (1) When items are procured that are normally furnished by other supply services, such items will be listed on separate Demands, or Requisitions, by service; i.e. Quartermaster items will be requested on demands separate from Medical or Engineer, etc.

4. Routing of Forms. Copies of procurement forms (GPA ETO Forms 101, 102 and 103) for medical supplies and equipment will be transmitted to the Office of Chief Surgeon. Procurement forms for items which are normally requisitioned through other supply services will be transmitted to the chief of the appropriate supply service.

5. Reports. The Office of Chief Surgeon requires no reports (other than forms for completed procurement actions) from units or individual purchasing and contracting officers.

### SECTION II. CHEST SURVEY OF REDEPLOYED NURSES

1. All nurses of hospital units scheduled for direct redeployment to another Theater of Operations will have an x-ray of the chest, 14 x 17 inches, taken not more than three months prior to their departure from this Theater. These examinations may be accomplished by the unit of the nurses concerned or at the nearest active fixed hospital.

2. Such x-rays will be interpreted by the roentgenologist of the responsible hospital and results of such surveys, together with the films, will be forwarded to the Chief Surgeon, ETOUSA, APO 887, Attention: Senior Consultant in Tuberculosis.

### SECTION III. UNAUTHORIZED ABBREVIATIONS ON EMERGENCY MEDICAL TAGS

1. The following excerpt is quoted from a letter from the Office of the Surgeon General, US Army, 2 June 1945, for the information and guidance of all Medical Department personnel charged

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with the responsibility of making entries on Emergency Medical Tags:

"7. It has come to the attention of the War Department General Staff that unauthorized abbreviations for diagnosis and treatment are being used in the preparation of Emergency Medical Tags. Such abbreviations are not generally understood and often cause confusion and delay in the proper handling and treatment of patients in the chain of evacuation. In addition, the statistical and record value of such EMT's may be greatly diminished or entirely lost. The list of authorized diagnostic abbreviations for use on the EMT is contained in par 152, AR 40-1025. No additions or deviations from the list are permitted. Recommend corrective measures be instituted where indicated."

SECTION IV. DIPHTHERIA ANTITOXIN

All medical installations will withhold from issue and use all stocks of item 1602000, Diphtheria antitoxin, 20,000 units, manufactured by National Drug Company, bearing lot number 6942, pending further instructions from this office.

SECTION V. FIBRIN FOAM AND THROMBIN

All stocks of subject item in the hands of units will be returned immediately to the nearest Com Z Medical depot. This item is no longer required in this Theater, but the item is in short supply in the United States. Action will be expedited in this matter.

SECTION VI. RESCISSION OF CURRENT DIRECTIVES

1. The following directives, Off Ch Surg, are rescinded:

a. Circular Letter No. 55, "Treatment of Venereal Disease", 12 April 1943.

b. Administrative Memorandum No. 6, "Disposition of Special Signal Service Personnel", 16 January 1944.

c. Administrative Memorandum No. 11, "Transfer of Patients to Convalescent Facilities", 17 February 1944.

d. Administrative Memorandum No. 110, "Personal Correspondence of Battle Casualties Hospitalized in U. S. Army Medical Installations in the U.K.", 19 July 1944.

e. Administrative Memorandum No. 153, "Emergency Issues of General Issue Clothing to Officer Casualties in Hospitals", 14 December 1944.

f. Administrative Memorandum No. 156, "Disposition of Civil Affairs Personnel from United States Army Hospitals", 30 December 1944.



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g. Letter, "Notification of the Admission of Enemy (German) Air Force Flying Personnel to US Army Hospitals on the Continent", 28 February 1945.

h. Letter, "Authorized Tented Expansion", 3 May 1944.

i. Letter, "Request for Qualifications of Colonels in Hospitals", 2 November 1944.

j. Letter, "Military Personnel Sick in Hospital", 29 December 1944.

By order of the Chief Surgeon:

*H. W. Doan*

H. W. DOAN,  
Colonel, Medical Corps,  
Executive Officer.

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